YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	NILAMANI MAHAVIDYALAYA , RUPSA, BALASORE
• Name of the Head of the institution	Mr. JALADHARA MOHANTY
• Designation	Principal-in- Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06781254354
• Mobile No:	9938532252
• Registered e-mail	nmv.rupsa@gmail.com
• Alternate e-mail	nmcollege1976@gmail.com
• Address	AT/PO-RUPSA
• City/Town	BALASORE
• State/UT	ODISHA
• Pin Code	756028
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**F.M. UNIVERSITY, BALASORE, ODISHA**
• Name of the IQAC Coordinator	**Satyendra Kumar Pal**
• Phone No.	**7008858249**
• Alternate phone No.	**06781254974**
• Mobile	**8018060300**
• IQAC e-mail address	**nmv.rupsa@gmail.com**
• Alternate e-mail address	**nmcollege1976@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.nmvrupsa.org/images/AQAR-2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nmvrupsa.org/images/Academic%20Calendar-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**71.80**	**2006**	**02/02/2006**	**31/01/2011**

6.Date of Establishment of IQAC	**06/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	**Infrastructure Development Grant**	**Department of Higher Education**	**2020**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Sanitization of College Campus. Steps taken for online classes. Arrangement of Webinar. Green Audit in college campus. Mask Distribution Camp , Awareness Programme on Hand washing and Social Distancing.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Wi-Fi Campus . Regular online classes. Sanitization of college campus. Construction of new college building and boys hostel.Green Audit inside college campus. College library automation . Arrangement of more seminars. Steps taken for research & publication work .	Regular NSS, YRC, Scout & Guide activities. Organizations of extension activities through NSS. Organizations of Blood Donation Camp & Plantation Programme. Sanitisation programme in college campus . Formation of Covid-19 committee.

13.Whether the AQAR was placed before statutory body?	Yes	
• Name of the statutory body		

Name	Date of meeting(s)
Governing Body	16/12/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	30/09/2021

15.Multidisciplinary / interdisciplinary

Multidisciplinary education is unique education approach that allows the students to learn and explore distinct subject or curriculum various disciplines. Activities based teaching learning computer based learning, art integrated approach are the multidisciplinary work of the college. Due to covid-19 pandemic situation multidisciplinary project were not carried out through IQAC. A multidisciplinary works on entitled "National Education Policy "held on 19, Oct-22 through IQAC and NSS. Total 38 participants are presented in this webinar.

16.Academic bank of credits (ABC):

Nilamani Mahavidyalaya, Rupsa is affiliated to Fakir Mohan University, Balasore, Odisha under the jurisdiction of UGC. The examination & Credit grading & CBCS system has been implemented by the F.M. University. The policy regarding academic credit earning & credit transfer are made as and when required for the students. In institution has followed credit related rules & regulations regarding the credit system. The credit earned by the students which are as per university rules transferred whenever required.

17.Skill development:

The Nilamani college is situated with 100% Rural Best culture. In the current year 2020-21 skill development programmes were facing a lot of problem due to Covid-19. The culturally rich students brings innate skills through NSS & YRC. The annual function & cultural activities were suspended due to covid-19 restriction. Mask distribution programme, Sanitization Programme, awareness programmes about social distance were held by the college. So, many departments are prepares the students to develop their personal skills. Industry visit programme study store were suspended due to corona.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students are using Odia as a language of communication because it is their native language. This familiarity can be used for providing higher education. The government of India introduced the NEP-2020 in last year. It is the biggest reform in the Indian knowledge system especially language culture. This policy tries to bring changes many areas in education. This policy state that the mother tongue will be medium of communication in school and college level. A student understand mother tongue in education level in easy way. So the mother tongue important part of education. This will make successful both in teaching learning process. Educating students in their mother tongue will also built a strong pattern ship in their learning. Parents will be able to participate and make experience of learning for students. Education in Odia langue will help to this students in getting a better sense of cultural background. Here, teacher as GURU adopts departmental students as guide, counsellor and skill developers.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As an University affiliated college, FM University has framed syllabus contained with focus on outcome based teaching(OBE). Premeditated educationally viable objectives that students are expected to achieve after completion of the course. The teaching of the college care to teach with this objective in mind that students must fill empowered the subject knowledge. This syllabus is introduced by FM university, Balasore.

20.Distance education/online education:

Online education has provided to the students during this session, 2020-21, due to Covid-19. in pandemic situation online classes carried out with digital resources and communication media. the teaching plan prepared for every subject through online mode by the concern department. the exam were conducted through online mode for this session. The Government guide line for online classes observed rigorously in campus.

Extended Profile

1.Programme

1.1   **12**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **740**

Number of students during the year

File Description	Documents
Data Template	[View File]

2.2   **167**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **205**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **29**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **31**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**12**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**740**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**167**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**205**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**29**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	31

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	30
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2731722
4.3 Total number of computers on campus for academic purposes	33

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is prepared by Nilamni Mahavidyalaya, Rupsa, Balasore according to covid-19 situation. This college is an affiliated college under Fakir Mohan University, Vyasavihar, Balasore.The college implemented the syllabus prescribed by the university and imparts lesson in Hons level courses(U.G.) in Arts and Science. The CBCS pattern was introduced in 2016 by the university. In every academic year, lesson planning as well as progress register has been prepared by the faculties. At the beginning of the session, the induction classes are taken by the lecturer to familiarize the students with the syllabus, examinations, rules and regulations of the college. The records are checked and remarked by the principal at regular interval. Examination Assignments in the Academic calendar during the session. The budgetary allocation is made for different activities of seminars, workshops, co-curricular programmers like NSS, Ranger and Rover, YRC, Blood-donation and other training programmers which are regularly organized in an institution. T The IQAC of the

college hold meetings at regular interval for the improvement of the students and development of the institution. In view of covid-19 situation online classes, online examinations, organization of webinar, awareness programme of pendamic situation are included in the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Lecturers are conducted surprise tests, practicals and online exam through google forms, the online or social media is used by respectiv departments to conduct the college activities. In addition to the tests, assignments and quizzes are also the part of Continuous Internal Evaluation. The tentative dates for university exams are indicated in the academic calendar. The teaching of the syllabus is completed almost ten days before with extra lectures.The final university exam schedule is also displayed on students' notice boards as per cluster palns and execution. Each Head of the Department maintains a monthly monitoring report on course coverage, student attendance and assignment provided for every subject. Remedial classes are conducted for weak students in mathematical/conceptual subjects. The IQAC coordinator and Principal takes review on time to time to conduct lectures and syllabus completion. It is formally communicated by the heads. The cultral dept and soprts organizes the events that are suitable to the college students. The authority makes it sure to follow codes and rules in the organization and bias free opportunity.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.nmvrupsa.org/images/Academic%20Calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum   **C. Any 2 of the above**

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

740

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All posible progranmme of Nilamani college are suspended due to Covid-19 pendamic situation. However the course like professional ethics has been implemeted in our course of study.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

167

File Description	Documents
Any additional information	*View File*
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the UG level of learning of students through regular online and offline classes. Due to covid -19, the internal assessment of the student was carried out through online mode by concern subject teachers. Particular care is given to slow-learners through feedback in both online and offline classes and teachers are always available for answering their queries and correcting write-ups. All departments have their own unique style of student assessment. Lab[1]based subjects like Education, Physics, Chemistry,Mathematics, Botany, Zoology are better equipped to deal with students hands-on vis-à-vis those of Arts and humanities.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
740	**29**

File Description	Documents
Any additional information	*View File*

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college is situated in rural area and both economically and socially backward students are enrolled. Therefore, the task of imparting education through student centric approach has to be

customized. The students from the upper strata are generally active and their ability to comprehend is generally higher. So, for them the effort of the teacher is much less in boosting their confidence level and encouraging self-reliance of backward students. Students of Science stream have their exposure in the laboratory and towards various skill development programmes. In addition, these students are exposed to unique problems in the laboratory, which they are encouraged to solve with their knowledge base. Humanities subject teachers take extra care in involving the pupil to their respective subjects in unearthing the intricacy of the discipline. They are encouraged for extensive library work for participative learning. For the students from the lower strata, both academically and economically, it is a challenging job. First of all, they need constant attention and encouragement. Secondly, being passive recipients, they need morale boosting and innovative pedagogy. Overall, the student centric methods are in vogue for all students according to their needs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Tools and resources available Number of Teachers on Roll Number of teachers using ICT (LMS, e-Resources) ICT Tools and resources available Number of ICT enabled Classrooms Number of smart classrooms E-resources and techniques used 12 3 1 2 1 1 E-resources and techniques used Number of Teachers on Roll Number of teachers using ICT (LMS, e-Resources) ICT Tools and resources available Number of ICT enabled Classrooms Number of smart classrooms E-resources and techniques used 13 3 1 2 1 1

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2.4.3.1 - Total experience of full-time teachers Name of the Teacher Department Experience Dr. Tapan Kumar Behera Odia 31 Mr. Saroj Kumar Pani Economics 30 Mr. Gouranga Panda Economics 22

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

OUTLINES OF CHOICE BASED CREDIT SYSTEM (ARTS / SCIENCE / COMMERCE STREAM)

a. Core Course (14 papers) for Bachelor's degree in a particular discipline: The course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. In BA Pass course, MIL1, MIL2, English1 and English2 are also core courses. The Institution/student may refer to the Corresponding Language syllabus for the same.

b. Discipline Specific Elective (DSE) Course (4 Papers): Elective courses offered under the main discipline/subject of study is

referred to as Discipline Specific Elective.

c. Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

MARK DISTRIBUTION-

1. Subject without Practical:

Mid Semester

End Semester

Total

20

80

100

1. Subjects with Practical:

Mid Semester

End Semester

-

a-Theory

b- Practical

1.

1.

25(20+5 for record)

1.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students grievances are addressed on immediate basis, with open and transparent manner, the students are invited with application on plain paper with their grievances, corrections if any, The principal's remark with proper action is initiated by the exam. The students are allowed to appear with application for the exam if they haven't clear the exam fees. The students of science faculty are assessed for University Exam both Internal; and external examiner. Since the CORONA 19 pandemnic year the prctice was subject to Govt decisions on time to time. The internal college exams are conduct in the exam spirit and objective with code of conduct for students and supervisors.Due to covid-19 situation the college result will be published as per the guidelines.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The students are made aware of the programmes and programme outcome and course outcomes. The Head of the department discuss among themselves the subject syllabus and allot among themselves before time table is framed. The needs of weak students given in

the tribal region is maintained in the course teaching. The programme is time bound manner, teaching ensures the whole syllabus is covered to ensure the course outcome. If needed the extra classes are conducted to complete the syllabus. Various areness programme like Sanitization inside the campus, Mask Distribution awareness programmes , about covid-19 are organised with the help of student & teachers of different departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Essential part of our institution education system is to choose for the student is the right prograrrlme of study that is the area of their interest they are to be taught and pursuit studies for their wellbeing and progression. The right choice of programme will inspire and interest them to learn with a purpose. So, it is useful for the students and their parents to know about the programme facilities, programme specialization outcome and outcome that the provides to the students pursuing their studies here. Here are the details of the programme outcome, programme specific autcome ad course outcome of this higher ed hcation institution which will give a common idea and objectives of studies to the stakeholders about the

programmes offered.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

205

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nmvrupsa.org/images/Student%20Feedback%20Analysis%20Report-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Number of Extension and Outreach Programmes conducted in collaboration with Industry, Community and Non-Govt. Organisations through NSS/ NCC/ Redcross/Youth Red Cross (YRC) etc., during the Year: 2020-21

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

900

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

147

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	[View File](#)

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has physical facilities like Building, Classroom, Office Room, Water supply, ICT Class rooms, Internet in Office, Computer in Laboratories, Seminar halls, equipment in Laboratories, Library reading Room , SAMs Laboratories, separate Boys common Room an Girls common Room are available. Well maintained Toilet, playground, and Sports Room, Special Class Room are available in our College

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As per Government guide lines and Covid-19 situation literary cultural functions, Games and Sports were not Organized.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2016762

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nilamani College library has automated management system (partially) with e-admin plus software. The total number of books 15535 out of which the number of text book is 12495 refference book is 3040. Due to pendamic situation new books were not posible to purchase. In view of Library facility as separate reading room is available for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure of Nilamani Mahavidyalaya Rupsa Balasore is made up of the usual hardware, Software and networks. This system is designed to improved to communicating system. Total number of Computer is available 33, Internet-1, Computer Laboratary-2, Office -2 Department Laboratory-6, all of the Hardware, Software, Networks Facility etc are required to develop and control monitor or support IT services.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 2731722/-

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

IT Infrastructure of Nilamani Mahavidyalaya Rupsa Balasore is made up of the usual hardware, Software and networks. This system is designed to improved to communicating system. Total number of Computer is available 33, Internet-1, Computer Laboratary-2, Office -2 Department Laboratory-6, all of the Hardware, Software, Networks Facility etc are required to develop and control monitor or support IT services

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

60

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

79

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2020

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

World Envionment Day, Webinar on Observation of International Yoga Day, Vana Mahotsava week,Independence day,Baghajatin's Matyrdom,Webinar on New Education Police-2020,Observation of NSS day,Observation of Gandhi and Shastri Jayanti,World AIDS day,Social Media Platform,Observation of National Youth day etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a very active Alumni Association. It has grown in strength since its inception. We hold meetings with the members of the Association at regular intervals and seek their opinion and suggestions on different issues of the college for the all round growth of the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year   **E. <1Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As we are a composite college we appreciate and try as best as we can to implement decentralized practices for effective administration of the college. We, therefore, have created separate admission cells for 2 and 3 courses to perform admission related activities and independent examination sections for conducting the mid-term and end- term examinations. The most sincere and efficient members of the staff have been entrusted with the said responsibilities. The officer in-charges in the respective units have done exemplary work in the current session. Examination and Admission are the two most sensitive departments in an educational institution because they directly deal with students and parents. And we take pride in the fact that the officers in the said departments have been doing a commendable job. Adequate number of computers and dealing assistants have been deployed to assist the officer in the work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership mins creating and planing, securing resourcs and loking out for and improvinf erro. No college would have been where it is to day without effective leadership. Effective leadership is lamost always one of the main and primary divers for groth development and envation. It is also imporant point out that leadership is diferent fron meaning.Good leadership is Imporant.Effective leadership is essential to a functioning socity.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The UG course was introduced in the college to reach the humanities subject with pass courses. Then, honours subject like Odia, History, Pol. Science, Education, Sanskrit were Opened. The faculty member prepare lesion plans and maintains progress register of their courses delivered. Remedial classes are organized by each department for slow learners and absentee. Then CBCS course were opened in the year 2020. Semester system and internal examination have been introduced in CBCS courses .

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college Governing Body plan for infrastructure development more ever IQAC also gives proposal for academic administration infrastructure spots and cultural activities improvement for quality education. The planning and development activities of the college are governed by the guidelines of the Government.It is done as per COVID-19 guideline.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dr. S.K.Jena,Publised International Journal of Advanced Research in Science,Engineering and Technology. Mrs Rojalin Swain Attended the faculty Development programm hald on 22 to 27 Feb-2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Advance of Money, With drawl of Provident Fund, MACP, Advance of Bank Loan. Advance of Money, With drawl of Provident Fund, MACP, Advance of Bank loan Scholarship, SSG, Career Counselling etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are proofs of transparency and monetary integrity of an organization. We have an internal audit committee that sees to the financial activities undertaken to prepare the internal financial report. The committee held meetings to discuss and verify the number of transactions made during the current session. They very meticulously cross check various records like cash book, DCR, Treasury challan, Bank documents and all other vouchers before facing the audit officers. We conduct the internal audit with such care and attention that we don't fumble with things while facing the external audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Along with tuition fee, research grants from various Government and Non Government agencies, consultancy projects and funding from alumni are add on resources for mobilization of funds.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Audit Committee by the Principal and Administrative Bursur.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two meeting were organized amount the parents and teachers during the academic session 2020-21. In this meeting various issues to relating to academic and other matters were discussed. To know their response on various matter , their feedback are collected.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender-equitable education systems empower girls and boys and promote the development,communication,negotiation and critical thinking-that young people need to succeed. They close skills gaps that perpetuate pay gaps,and build prosperity for entire country.This college is provides equal oppurtinities without any prejudices. The NSS and other departments organizes the activities of" Gender Equity' Programs. The college conducts the "Health Awarness" Programs, counciling and collaboration programs with other Govt. and Non-Govt. organizations. Due to pandemic situations the exposures reduced. At the same time no such major discrimination is reported.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solidwaste management, the collecting,treating,and disposing of

solid material that is discarded because it has served its purpose or is no longer useful. Solid waste formed due to plants in the campus is collected in one place it is converted into organic manure and then it is again use as manur to the plants.Liquid waste management is a method to prevent discharge of pollutants to the watercourses, through the collection and proper disposal of hazardous liquid materials in your college.Run an upcycling workshop where students use waste to produce bags,wallets or other products.Organise a repair cafe where students and staff bring their broken things and repair them.Carry out a swap shop or swap party where students bring their old clothes and exchange them. E-waste management - Non-functioning computers (monitors, keyboard, mouse, UPS, CPU), printers, scaners are discarded and scrakpped through the vendours.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	[View File](#)
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Nilamani Colleges from every walks of life are entertained this studentswithout any kind of discrimination. The college is democratic setup, teacher controlled and observing secular Principles of democracy are preserved. The openness in every institution practice reflects the caste religion and creed free. The secular principles are maintained in the admission, without any barriers to oppertunities,based on religiousideas, caste but harmoniously working towards the promotion of harmony. The Tribal culture is respected and promoted to next level of achievement and monetary benefits if any. The equal opportunity in culture, sports,NSS and other activites are the hallmarks of conducive educational, harmonious and inclusive policy of the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Nilamani College obesrves the needs of the students through numerous programmes, activits towards their culture way of life,makes efforts to inclucate values through education,counselling, and celebration of events. The students are acquainted towards their rights as a citizen of India, through constitution day, Human rights, duties and responsibilities

through Independence and Republic day celebration. The Collehe not only conducts sensization programmes but also runs foundation courses.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates theWebinar on Observation of World Environment day, webinar on observation of International Yoga day, Observation of Independence day, Webinar on observation of Baghajatin's Matyrdom,New Education Policy-2020, Observation of NSS day,, Observation of Vigilance Awareness week,world AIDS day, Safety on Social Media Platform,Fakirmohan Katha, Awareness

Programme on Road Safety, International Women's day, Visit to Laban Tirtha Inchudi, Observation of World Forestry day, Swachhata Hi Seva Programme,Observation of Utkal Dibasa etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The following activity were undertaken as Best Practice by Nilamani Mahavidyalaya, Rupsa, Balasore during the Academic Session : 2020-21.

1. Awareness Programme on COVID-19 Pandemic

Objectives of the Practice : Awareness Programme on COVID-19

1. Spread of Awareness about the COVID-19 Pandemic

2. To prevent oneself and the community from being affected.

3. To Explain to others about the Corona Virus, Take Precautions

4. To make others Aware, Identify Symptoms and follow guidelines prescribed by the

 World Health Guidelines and Indian Council of Medical Research.

The NSS and YRC Unit of Nilamani Mahavidyalaya, Rupsa, Balasore organised the Awareness Programme on COVID-19 through webinar. Students were asked to

Practice: Volunteers were asked to aware the people of their neighbourhood regarding to prevent themselves from the COVID-19 Pandemic. Volunteers made door campaigning in their neighbourhood to aware the people on Hand Washing, Use of Mask and Maintaining Social Distancing in the crowded place to protect themselves from COVID-19 Pandemic.

Evidence of Success: Accordingly Volunteers made the masses of their locality aware to save themselves and their family from COVID-19 Pandemic.

F Problems Encountered: People of the locality were not aware regarding the small steps to be taken to save themselves from the out break of COVID-19.

F Solutions Provided: Volunteers were made aware regarding the steps to be taken to suggest people to keep themselves protected from the severe out break of COVID-19 from time to time through social media.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is prepared by Nilamni Mahavidyalaya, Rupsa, Balasore according to covid-19 situation. This college is an affiliated college under Fakir Mohan University, Vyasavihar, Balasore.The college implemented the syllabus prescribed by the university and imparts lesson in Hons level courses(U.G.) in Arts and Science. The CBCS pattern was introduced in 2016 by the university. In every academic year, lesson planning as well as progress register has been prepared by the faculties. At the beginning of the session, the induction classes are taken by the lecturer to familiarize the students with the syllabus, examinations, rules and regulations of the college. The records are checked and remarked by the principal at regular interval. Examination Assignments in the Academic calendar during the session. The budgetary allocation is made for different activities of seminars, workshops, co-curricular programmers like NSS, Ranger and Rover, YRC, Blood-donation and other training programmers which are regularly organized in an institution. T The IQAC of the college hold meetings at regular interval for the improvement of the students and development of the institution. In view of covid-19 situation online classes, online examinations, organization of webinar, awareness programme of pendamic situation are included in the curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Lecturers are conducted surprise tests, practicals and online exam through google forms, the online or social media is used by respectiv departments to conduct the college activities. In addition to the tests, assignments and quizzes are also the part of Continuous Internal Evaluation. The tentative dates for

university exams are indicated in the academic calendar. The teaching of the syllabus is completed almost ten days before with extra lectures.The final university exam schedule is also displayed on students' notice boards as per cluster palns and execution. Each Head of the Department maintains a monthly monitoring report on course coverage, student attendance and assignment provided for every subject. Remedial classes are conducted for weak students in mathematical/conceptual subjects. The IQAC coordinator and Principal takes review on time to time to conduct lectures and syllabus completion. It is formally communicated by the heads. The cultral dept and soprts organizes the events that are suitable to the college students. The authority makes it sure to follow codes and rules in the organization and bias free opportunity.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.nmvrupsa.org/images/Academic%20Calendar-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

740

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All posible progranmme of Nilamani college are suspended due to Covid-19 pendamic situation. However the course like professional ethics has been implemeted in our course of study.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

167

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the UG level of learning of students through regular online and offline classes. Due to covid -19, the internal assessment of the student was carried out through online mode by concern subject teachers. Particular care is given to slow-learners through feedback in both online and offline classes and teachers are always available for answering their queries and correcting write-ups. All departments have their own unique style of student assessment. Lab[1]based subjects like Education, Physics, Chemistry,Mathematics, Botany, Zoology are better equipped to deal with students hands-on vis-à-vis those of Arts and humanities.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
740	29

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college is situated in rural area and both economically and socially backward students are enrolled. Therefore, the task of imparting education through student centric approach has to be customized. The students from the upper strata are generally active and their ability to comprehend is generally higher. So, for them the effort of the teacher is much less in boosting their confidence level and encouraging self-reliance of backward students. Students of Science stream have their exposure in the laboratory and towards various skill development programmes. In addition, these students are exposed to unique problems in the laboratory, which they are encouraged to solve with their knowledge base. Humanities subject teachers take extra care in involving the pupil to their respective subjects in unearthing the intricacy of the discipline. They are encouraged for extensive library work for participative learning. For the students from the lower strata, both academically and economically, it is a challenging job. First of all, they need constant attention and encouragement. Secondly, being passive recipients, they need morale boosting and innovative pedagogy. Overall, the student centric methods are in vogue for all students according to their needs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Tools and resources available Number of Teachers on Roll Number of teachers using ICT (LMS, e-Resources) ICT Tools and

resources available Number of ICT enabled Classrooms Number of smart classrooms E-resources and techniques used 12 3 1 2 1 1 E-resources and techniques used Number of Teachers on Roll Number of teachers using ICT (LMS, e-Resources) ICT Tools and resources available Number of ICT enabled Classrooms Number of smart classrooms E-resources and techniques used 13 3 1 2 1 1

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2.4.3.1 - Total experience of full-time teachers Name of the Teacher Department Experience Dr. Tapan Kumar Behera Odia 31 Mr. Saroj Kumar Pani Economics 30 Mr. Gouranga Panda Economics 22

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

OUTLINES OF CHOICE BASED CREDIT SYSTEM (ARTS / SCIENCE / COMMERCE STREAM)

a. Core Course (14 papers) for Bachelor's degree in a particular discipline: The course designed for papers under

this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. In BA Pass course, MIL1, MIL2, English1 and English2 are also core courses. The Institution/student may refer to the Corresponding Language syllabus for the same.

b. Discipline Specific Elective (DSE) Course (4 Papers): Elective courses offered under the main discipline/subject of study is referred to as Discipline Specific Elective.

c. Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

MARK DISTRIBUTION-

1. Subject without Practical:

Mid Semester

End Semester

Total

20

80

100

1. Subjects with Practical:

Mid Semester

End Semester

-

a-Theory

b- Practical

1.

1.

25(20+5 for record)

1.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The students grievances are addressed on immediate basis, with open and transparent manner, the students are invited with application on plain paper with their grievances, corrections if any, The principal's remark with proper action is initiated by the exam. The students are allowed to appear with application for the exam if they haven't clear the exam fees. The students of science faculty are assessed for University Exam both Internal; and external examiner. Since the CORONA 19 pandemnic year the prctice was subject to Govt decisions on time to time. The internal college exams are conduct in the exam spirit and objective with code of conduct for students and supervisors.Due to covid-19 situation the college result will be published as per the guidelines.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The students are made aware of the programmes and programme outcome and course outcomes. The Head of the department discuss among themselves the subject syllabus and allot among themselves before time table is framed. The needs of weak students given in the tribal region is maintained in the course teaching. The programme is time bound manner, teaching ensures the whole syllabus is covered to ensure the course outcome. If needed the extra classes are conducted to complete the syllabus. Various areness programme like Sanitization inside the campus, Mask Distribution awareness programmes , about covid-19 are organised with the help of student & teachers of different departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Essential part of our institution education system is to choose for the student is the right prograrrlme of study that is the area of their interest they are to be taught and pursuit studies for their wellbeing and progression. The right choice of programme will inspire and interest them to learn with a purpose. So, it is useful for the students and their parents to know about the programme facilities, programme specialization outcome and outcome that the provides to the students pursuing their studies here. Here are the details of the programme outcome, programme specific autcome ad course outcome of this

higher ed hcation institution which will give a common idea and objectives of studies to the stakeholders about the

programmes offered.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

205

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nmvrupsa.org/images/Student%20Feedback%20Analysis%20Report-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Number of Extension and Outreach Programmes conducted in collaboration with Industry, Community and Non-Govt. Organisations through NSS/ NCC/ Redcross/Youth Red Cross (YRC) etc., during the Year: 2020-21

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

900

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

147

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has physical facilities like Building, Classroom, Office Room, Water supply, ICT Class rooms, Internet in Office, Computer in Laboratories, Seminar halls, equipment in Laboratories, Library reading Room , SAMs Laboratories, separate Boys common Room an Girls common Room are available. Well maintained Toilet, playground, and Sports Room, Special Class Room are available in our College

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As per Government guide lines and Covid-19 situation literary cultural functions, Games and Sports were not Organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2016762

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nilamani College library has automated management system (partially) with e-admin plus software. The total number of books 15535 out of which the number of text book is 12495 refference book is 3040. Due to pendamic situation new books were not posible to purchase. In view of Library facility as separate reading room is available for the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure of Nilamani Mahavidyalaya Rupsa Balasore is made up of the usual hardware, Software and networks. This system is designed to improved to communicating system. Total number of Computer is available 33, Internet-1, Computer Laboratary-2, Office -2 Department Laboratary-6, all of the Hardware, Software, Networks Facility etc are required to develop and control monitor or support IT services.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

## 4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 2731722/-

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

IT Infrastructure of Nilamani Mahavidyalaya Rupsa Balasore is made up of the usual hardware, Software and networks. This system is designed to improved to communicating system. Total number of Computer is available 33, Internet-1, Computer Laboratary-2, Office -2 Department Laboratory-6, all of the Hardware, Software, Networks Facility etc are required to develop and control monitor or support IT services

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

60

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

79

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2020

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12	

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05	

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01	

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

World Envionment Day, Webinar on Observation of International Yoga Day, Vana Mahotsava week,Independence day,Baghajatin's Matyrdom,Webinar on New Education Police-2020,Observation of NSS day,Observation of Gandhi and Shastri Jayanti,World AIDS day,Social Media Platform,Observation of National Youth day etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a very active Alumni Association. It has grown in strength since its inception. We hold meetings with the members of the Association at regular intervals and seek their opinion and suggestions on different issues of the college for the all round growth of the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As we are a composite college we appreciate and try as best as we can to implement decentralized practices for effective

administration of the college. We, therefore, have created separate admission cells for 2 and 3 courses to perform admission related activities and independent examination sections for conducting the mid-term and end- term examinations. The most sincere and efficient members of the staff have been entrusted with the said responsibilities. The officer in-charges in the respective units have done exemplary work in the current session. Examination and Admission are the two most sensitive departments in an educational institution because they directly deal with students and parents. And we take pride in the fact that the officers in the said departments have been doing a commendable job. Adequate number of computers and dealing assistants have been deployed to assist the officer in the work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership mins creating and planing, securing resourcs and loking out for and improvinf erro. No college would have been where it is to day without effective leadership. Effective leadership is lamost always one of the main and primary divers for groth development and envation. It is also imporant point out that leadership is diferent fron meaning.Good leadership is Imporant.Effective leadership is essential to a functioning socity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The UG course was introduced in the college to reach the humanities subject with pass courses. Then, honours subject

like Odia, History, Pol. Science, Education, Sanskrit were
Opened. The faculty member prepare lesion plans and maintains
progress register of their courses delivered. Remedial classes
are organized by each department for slow learners and
absentee. Then CBCS course were opened in the year 2020.
Semester system and internal examination have been introduced
in CBCS courses .

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college Governing Body plan for infrastructure development
more ever IQAC also gives proposal for academic administration
infrastructure spots and cultural activities improvement for
quality education. The planning and development activities of
the college are governed by the guidelines of the Government.It
is done as per COVID-19 guideline.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dr. S.K.Jena,Publised International Journal of Advanced Research in Science,Engineering and Technology. Mrs Rojalin Swain Attended the faculty Development programm hald on 22 to 27 Feb-2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

| 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff |

Advance of Money, With drawl of Provident Fund, MACP, Advance of Bank Loan. Advance of Money, With drawl of Provident Fund, MACP, Advance of Bank loan Scholarship, SSG, Career Counselling etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are proofs of transparency and monetary integrity of an organization. We have an internal audit committee that sees to the financial activities undertaken to prepare the internal financial report. The committee held meetings to discuss and verify the number of transactions made during the current session. They very meticulously cross check various records like cash book, DCR, Treasury challan, Bank documents and all other vouchers before facing the audit officers. We conduct the internal audit with such care and attention that we don't fumble with things while facing the external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Along with tuition fee, research grants from various Government and Non Government agencies, consultancy projects and funding from alumni are add on resources for mobilization of funds.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Audit Committee by the Principal and Administrative Bursur.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two meeting were organized amount the parents and teachers during the academic session 2020-21. In this meeting various issues to relating to academic and other matters were discussed. To know their response on various matter , their

feedback are collected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender-equitable education systems empower girls and boys and promote the development,communication,negotiation and critical thinking-that young people need to succeed. They close skills gaps that perpetuate pay gaps,and build prosperity for entire country.This college is provides equal oppurtinities without any prejudices. The NSS and other departments organizes the activities of" Gender Equity' Programs. The college conducts

the "Health Awarness" Programs, counciling and collaboration programs with other Govt. and Non-Govt. organizations. Due to pandemic situations the exposures reduced. At the same time no such major discrimination is reported.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solidwaste management, the collecting,treating,and disposing of solid material that is discarded because it has served its purpose or is no longer useful. Solid waste formed due to plants in the campus is collected in one place it is converted into organic manure and then it is again use as manur to the plants.Liquid waste management is a method to prevent discharge of pollutants to the watercourses, through the collection and proper disposal of hazardous liquid materials in your college.Run an upcycling workshop where students use waste to produce bags,wallets or other products.Organise a repair cafe where students and staff bring their broken things and repair them.Carry out a swap shop or swap party where students bring

their old clothes and exchange them. E-waste management - Non-functioning computers (monitors, keyboard, mouse, UPS, CPU), printers, scaners are discarded and scrakpped through the vendours.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Nilamani Colleges from every walks of life are entertained this studentswithout any kind of discrimination. The college is democratic setup, teacher controlled and observing secular Principles of democracy are preserved. The openness in every institution practice reflects the caste religion and creed free. The secular principles are maintained in the admission, without any barriers to oppertunities,based on religiousideas, caste but harmoniously working towards the promotion of harmony. The Tribal culture is respected and promoted to next level of achievement and monetary benefits if any. The equal opportunity in culture, sports,NSS and other activites are the hallmarks of conducive educational, harmonious and inclusive policy of the institute.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Nilamani College obesrves the needs of the students through numerous programmes, activits towards their culture way of life,makes efforts to inclucate values through education,counselling, and celebration of events. The students

are acquainted towards their rights as a citizen of India, through constitution day, Human rights, duties and responsibilities through Independence and Republic day celebration. The Collehe not only conducts sensization programmes but also runs foundation courses.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates theWebinar on Observation of World Environment day, webinar on observation of International Yoga day, Observation of Independence day, Webinar on observation of Baghajatin's Matyrdom,New Education Policy-2020, Observation of

NSS day,, Observation of Vigilance Awareness week,world AIDS day, Safety on Social Media Platform,Fakirmohan Katha, Awareness Programme on Road Safety, International Women's day, Visit to Laban Tirtha Inchudi, Observation of World Forestry day, Swachhata Hi Seva Programme,Observation of Utkal Dibasa etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The following activity were undertaken as Best Practice by Nilamani Mahavidyalaya, Rupsa, Balasore during the Academic Session : 2020-21.

1. Awareness Programme on COVID-19 Pandemic

Objectives of the Practice : Awareness Programme on COVID-19

1. Spread of Awareness about the COVID-19 Pandemic

2. To prevent oneself and the community from being affected.

3. To Explain to others about the Corona Virus, Take Precautions

4. To make others Aware, Identify Symptoms and follow guidelines prescribed by the

 World Health Guidelines and Indian Council of Medical Research.

The NSS and YRC Unit of Nilamani Mahavidyalaya, Rupsa, Balasore organised the Awareness Programme on COVID-19 through webinar. Students were asked to

Practice: Volunteers were asked to aware the people of their neighbourhood regarding to prevent themselves from the COVID-19 Pandemic. Volunteers made door campaigning in their neighbourhood to aware the people on Hand Washing, Use of Mask and Maintaining Social Distancing in the crowded place to protect themselves from COVID-19 Pandemic.

Evidence of Success: Accordingly Volunteers made the masses of their locality aware to save themselves and their family from COVID-19 Pandemic.

F Problems Encountered: People of the locality were not aware regarding the small steps to be taken to save themselves from the out break of COVID-19.

F Solutions Provided: Volunteers were made aware regarding the steps to be taken to suggest people to keep themselves protected from the severe out break of COVID-19 from time to time through social media.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan Action for the next academic year

- **To train the SHG members & villagers on Mushroom Cultivation.**
- **To carry forward the online teaching learning methods even after lockdown.**
- **To include the research attitude among students.**
- **To organize National level seminar or conference on capacity building of the teaching faculty under UGC or NAAC scheme.**
- **To start various Interdisciplinary courses in the institution.**
- **To increase the area under plantation in campus and make it more eco friendly.**